

Workshop Instructor:

Workshop Date:

POLICE OFFICERS & DEPARTMENTS

- * Identify the Officers you plan to contact and ask for names of parents to invite to your workshop.
- * Use the "Date of Contact" boxes to keep track of when you made contact.
- * Use the "# of Parents to Invite" boxes to keep track of how many names of parents each Officer gave you to contact.
- * Use the separate "Invited Parents" worksheet to keep track of each of the parents that each Officer gave you to contact.

| | Leaders | Name | Date of Contact | | # of Parents to Invite | Phone Number | Email |
|----|---------|------|-----------------|-----------|------------------------|--------------|-------|
| | | | Initial | Follow-Up | | | |
| 1 | | | | | | | |
| 2 | | | | | | | |
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| 10 | | | | | | | |

NOTE: Print additional lists if you have more than 10 Individuals to contact.